

Inspections and Tours

A major instrument for toning up routine administration and ensuring that it runs according to the prescribed rules is regular inspections. Unfortunately, over the years this is a practice that is more observed in the breach. One excuse is that the L&LR Department has not reprinted its **Inspection Manual**, which is no longer available for guidance. Because of the absence of the guidance regarding inspections; it was felt that in training courses for the WBCS (Exe) cadre it would be helpful if samples of thorough inspections could be provided.

During interaction with officers in-service courses in the ATI, it was found that tour diaries have degenerated into a tool for drawing T.A. bills, whereas, they should provide valuable ground information to the controlling officers. Therefore, as an example a tour note recorded as Divisional Commissioner has been included here along with a tour note of Shri Chandan Sinha, IAS as District Magistrate, Paschim Medinipur, which the Chief Minister appreciated highly and got published in the magazine **West Bengal**.

The following chapters are included under **Inspections** :

- a. Inspection of LA Office, Murshidabad Collectorate
- b. Inspection of the Land Acquisition Officer, South 24 Parganas
- c. Inspection Report of Judicial Munshikhana, Murshidabad
- d. Inspections of the Judicial Munshikhana, Arms Licence and Amusement Tax Sections of the Howrah Collectorate
- e. Commissioner's Inspection of Nadia Collectorate
- f. Report of Inspection of the Arms Section of the Judicial Munshikhanas of Nadia Collectorate
- g. Report of Inspection of the Amusement Tax Section of the JM of Nadia Collectorate
- h. Preliminary Inspection of Revenue Munshikhana, Murshidabad
- i. Inspection of the Revenue Munshikhana of Howrah Collectorate
- j. Proceeding of the Meeting held on 27.06.2000 at 1 p.m. to Review Progress of Pending LA Cases and Allied Matters.

The following chapters are included under **Tours** :

- a. Tour Notes of P. Bhattazcharya, IAS, Commissioner, Presidency Division from 28th February to 3rd March, 2001
- b. Paschim Medinipur : Through DM's eyes by *Shri Chandan Sinha, IAS*