

I/1689/2019

ADMINISTRATIVE TRAINING INSTITUTE

GOVERNMENT OF WEST BENGAL

FC-BLOCK, SECTOR-III, SALT LAKE CITY, KOLKATA - 700106

TELE FAX: (033) 2337-4015/3960

Date: 28.05.2019

NOTICE INVITING QUOTATION

Sealed quotations are invited from the bona fide and reputed agencies, having capacity and expertise to dispose of the following condemned and unusable articles from ATI, W.B.

The interested eligible bidders may collect the quotation from the office from ..28../05/2019 to ...06../06/2019 from 11:00 a.m. to 2:00 p.m. excluding prescribed government holidays. The quotation may also be downloaded from the official website of ATI (i.e. <http://www.atiwb.gov.in>).

SCOPE OF WORKS/ITEMS:

Electrical works for replacement of old outdoor unit of A.C. and supply with new one outdoor unit of A.C. at Dining Hall, Old Hostel, A.T.I, W.B.

Sl. No.	Description/Specification of Items	Unit	Quantity
1	Dismantling of Old Outdoor Unit	set	01
2	Supply of new Outdoor Unit comprising of copper condenser, Hitachi/ Voltas/ Others compressor, Fan motor etc. of 1.5 TR capacity.	set	01
3	Supply of copper pipe (1/2" x 1/4") with insulation.	set	01

The work will be done in supervision of Sub-Assistant Engineer (Electrical), ATI, W.B.

ELIGIBILITY CRITERIA:

- The bidder must be a registered organization with a valid trade license.
- Contact office should be Kolkata based.

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TERMS & CONDITIONS:

- I. All disputes should be under Kolkata jurisdiction.
- II. The sealed quotation accompanying all relevant papers should be dropped at the Tender Box kept at the office of ATI.
- III. The quoted rate should be inclusive of all Taxes and duties.
- IV. Intending bidders or his authorized representative may remain present at the time of opening of the quotation.
- V. The supply work should be completed within 14 days of issuance of the work order.
- VI. The last date of submission of quotation is ...**06./06/2019 up to 14:00 hrs.**
- VII. The date of opening of the received sealed quotation is ...**06./06/2019 at 15:00 hrs.**
- VIII. No advance payment will be made.
- IX. The ATI authority reserves the right to reject/cancel any quotation without assigning any reason whatsoever.
- X. Along with the quotation the bidders has to submit the following forms as well as credentials (**self-attested**) as per annexure:-
 - a) Photo Copy of PAN.
 - b) Covering Letter for Price Bid. (Annexure-I)
 - c) Price Bid Format. (Annexure - II)
 - d) Trade license.


Dy. Director (Admin.),
ATI, W.B.

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ANNEXURE-I

COVERING LETTER FOR PRICE BID

Date:

To

**The Deputy Director (Administration),
Administrative Training Institute,
Government of West Bengal,
FC-Block, Sector-III, Salt Lake,
Kolkata - 700106.**

Sub: Electrical works for replacement of old outdoor unit of A.C. and supply with new one outdoor unit of A.C. at Dining Hall, Old Hostel, A.T.I, W.B.

Dear Sir,

With respect to the above mentioned subject please find our price bid offer. Our price bid is kept valid for a period of 90 (ninety days) from the date of bid opening. We do accept all the terms and conditions of the quotation document.

If at any point of time we deviate from the quotation terms and conditions, ATI, W.B. has the right to cancel our work order without giving any clarification to us.

Thanking you,

Sincerely,

Dated:

Place:

(SEAL & SIGNATURE OF THE BIDDER)

I/1689/2019

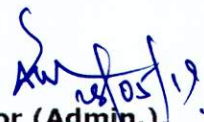
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ANNEXURE - II**FORMAT FOR PROVIDING PRICES****(to be submitted in the company letter head with duly signed)**

SL. NO.	ITEM AND DESCRIPTION	AMOUNT INCLUSIVE OF ALL CHARGES FOR ELECTRICAL WORKS (RS.)
1.	Replacement of Old Outdoor unit of A.C. and supply with new one outdoor unit of A.C. at Dining Hall, Old Hostel, A.T.I, W.B.	

Copy forwarded with request to display the notice in the official notice board of your office for wide publicity:

1. Joint Director (Accounts), ATI, W.B.
2. Smt. Aparna Das, APO (IT), with a request to kindly upload the NIT on the ATI Website.
3. The Head Clerk ATI with a request to display this NIQ on the Notice Board of ATI, W.B.
4. S.A.E. (Electrical), ATI, WB with a request to take effective measures for smooth completion of the Quotation process.


 Dy. Director (Admin.),
 ATI, W.B.