

ADMINISTRATIVE TRAINING INSTITUTE

GOVERNMENT OF WEST BENGAL
FC-BLOCK, SECTOR-III, SALT LAKE CITY,
KOLKATA - 700 106

**MINUTES OF THE PRE-BID MEETING IN CONNECTION WITH THE
TENDERS FOR "AMC & FMS OF IT INFRASTRUCTURAL SET UP AT ATI"
AT "PRAJNA" ON 14th JANUARY, 2021 AT 12.00 NOON**

1. Shri Partha De, Deputy Director stressed on the importance of the deployed person. He said that on the efficiency of the deployed person rests the training delivery at ATI.
2. It was decided that as per the NIT documents fresh Earnest Money Deposits (EMDs) would have to be submitted and cannot be rolled over from any other previous tender. Also, no exemption on EMD would be allowed as per relevant clauses of the NIT.
3. Smt. Aparna Das, APO (IT) read out relevant clauses of the NIT with regard to the total work flow process of the AMC and FMS process of the IT infrastructure.
4. Shri Himangshu Nandi, Programme Assistant explained that certain electrical faults with regarding to the supply line would also come within the perview of Force Majeure. He also explained to the participating vendors about the maintenance track.
5. All the vendors expressed satisfaction regarding the discussions and said that all clarifications had been addressed.

Sun
14.01.21

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Deputy Director (Admin)